Jurupa Community Services District
PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT
SHOWMOBILE RESERVATION APPLICATION

Permit No._____

Showmobile reservation requests must be submitted to the DISTRICT a minimum of forty-five (45) working days prior to the date requested. A request for use made less than 45 days in advance of the scheduled event must be paid in full at the time the tentative reservation is made. On the day of the event, Parks and Recreation staff can be reached at (___)___-____.

Requesting Organization

Name:
Contact Person:
Address:
City: Zip:
Phone: Day: Eve:
Email:

On-Site Contact:
Phone:
Cell:

Intended Use of Showmobile

Activity:

Individual Requested Day(s) and Time

Date	Day	Set Up Time	Take Down Time
Date	Day	Set Up Time	Take Down Time
Date	Day	Set Up Time	Take Down Time
Date	Day	Set Up Time	Take Down Time

Recurring Reservation Request

Beginning Date: / /
Ending Date: / /
Hours: Start Finish
☐ Daily ☐ Weekly ☐ Monthly ☐ Other
Days:

AN ADDITIONAL COST OF $50.00 WILL BE CHARGED FOR EVERY 15 MINUTE INCREMENT BEYOND THE SPECIFIED TAKE DOWN TIME. INITIAL _____

Please give exact directions to site, including major cross streets. If the stage request is for outside JCSD Parks and Recreation boundaries, the APPLICANT will be charged for mileage at $1.00 per mile from the DISTRICT office and an additional $100.00 out-of-area charge. In addition, attach a detailed diagram of delivery site including street names, entry access road and direction of setup. Failure to include a diagram may result in denial of your application. The DISTRICT reserves the right to deny use of the Showmobile any reason.

Site Address:

Major Cross Streets/Site Description:

Equipment and Fees

*Standard Setup includes – 28’ X 14.4 Showmobile rental, 1 set of stairs and use of “Black” Stage Skirting
Stage Extensions up to extend the Showmobile stage to a size of 40’ X 20’ is available at an additional cost of $400.00.

Organization Classification	Fee	Rental Fee	Delivery/Setup & Pick up	Processing Fee	Deposit	Overtime Fee
User Group II	Per Use	$675	$670	$50	$1,000	$50 per hour
User Group III	Per Use	$1075	$670	$50	$1,000	$50 per hour
User Group IV	Per Use	$1475	$670	$50	$1,000	$50 per hour

I, the undersigned, on behalf of the above group or organization, do hereby certify that I have read and agree to abide by the attached policies and procedures governing the use of the requested Showmobile. I will specifically accept responsibility for any damage to the Showmobile as a result of the occupancy of the group/organization I am representing. I agree to hold harmless the DISTRICT, and all of their employees and/or agents from any and all injuries, losses, damages and liability either to person or property, which may be sustained while using said property.

Signature of Applicant

Date

DISTRICT Office Use Only

Comments:

Delivery Date: Time: A.M. / P.M.
Pickup Date: Time: A.M. / P.M.
Fees (Must accompany application)
User Group Classification:
Additional Hours (@ $50/hr):
Total Amount Due:
Receipt #: Amount Paid: $
Receipt #: Amount Paid: $
Deposit Required: Yes No
Receipt #: Amount Paid: $
Park Staff Assigned:
Rec. Staff Assigned:

Showmobile Available: Yes No
Insurance Provided: Yes No
Application Status: Approved Denied

Staff/Date

Authorizing Signature/Date