



JURUPA COMMUNITY SERVICES DISTRICT

REQUEST FOR PROPOSAL

Permanent Asphalt and Concrete Replacement Services

Jurupa Community Services District
11201 Harrel Street
Jurupa Valley, CA 91752

Issue Date: March 24, 2025
Due Date: April 17, 2025
Thursday, 10:00 A.M.

Project Manager: Keith Backus
Phone: (951) 685-7434
kbackus@jcsd.us

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1. REQUEST FOR PROPOSALS (RFP)

A. OVERVIEW

Proposals are being accepted by Jurupa Community Services District (JCSD or District), for qualified contractors (hereinafter referred to as "Contractor") to be added to the JCSD On-call Program to provide permanent asphalt and concrete pavement repair and maintenance services within the District boundaries, as needed. This contract will be for a 2-year period with an optional 2-year extension.

B. PROPOSAL SUBMITTAL DETAILS

Proposals are due on or before **Thursday, April 17, 2025**, by **10:00 A.M. PST**.

- Potential proposers who wish to submit to JCSD must submit their proposals electronically (PDF format) to:

Keith Backus
kbackus@jcsd.us

Email subject shall read "**Technical Proposal from (*Contractor's Name*): Permanent Asphalt and Concrete Replacement Services.**"

- Proposals will be sent to Keith Backus by **Thursday, April 17, 2025**, no later than **10:00 A.M. PST**; all proposals after the deadline shall be rejected
- Proposers are encouraged to send their electronic proposals utilizing the DELIVERY and READ receipts enabled
- The delivery receipt will be the proposer's verification that the proposal has been sent to JCSD prior to the 10:00 A.M. deadline; all electronic files must be less than 20MB in size, as this is JCSD's limit for email submission

Proposals will not be opened immediately. JCSD will open and review all proposals at a later time. Results will be readily accessible to all proposers once a determination has been decided.

C. DISCLAIMER

This Request for Proposal does not commit the District to award a contract or pay any costs incurred in preparing the proposal. The District reserves the right to extend the due date for the proposal, to accept or reject any or all proposals received as a result of this request, to negotiate with any qualified contractor, to

cancel this request in part or its entirety, and to procure alternate or additional contracting services.

More than one proposal from an individual, firm, partnership, corporation, or association under the same or different names shall not be considered. JCSD shall not be liable for any pre-contractual expense incurred by the Contractor.

2. ANTICIPATED SCHEDULE

The following estimated dates have been set for this project:

RFP Advertisement Date	March 24, 2025
Proposal Due Date	April 17, 2025, 10:00 AM via email
Proposal Review and Interviews (if applicable)	TBD
Anticipated Board Approval	June 23, 2025

Questions regarding the RFP shall be addressed to the Keith Backus via email at kbackus@jcsd.us. All questions must be received prior to the deadline shown in the Project Schedule above. Answers to these questions will be sent to all prospective Contractors. No answers will be given on an individual basis.

3. PROPOSAL FORMAT

A. TECHNICAL PROPOSAL REQUIREMENTS

The Contractors are requested to prepare a technical proposal in accordance with the attached Scope of Work. The technical proposal shall be submitted with a maximum of 20 type written pages. All pages shall be 8.5"x11", except that the schedule and Work Plan may be 11"x17" and count as one page. The page count does not include the proposal covers, cover letter (maximum two pages), dividers, detailed scope of work, or an appendix, which may contain material to support the proposal, such as detailed resumes and other pre-printed material. The proposal shall contain the following information as a minimum:

- **Project Understanding and Approach:** Describe your understanding of the project. Provide a project approach for the work documenting specific key elements and technical considerations in performing the work and explain how your approach will address these elements. Provide a Work Plan that illustrates how the project elements will be completed, where key decisions will need to be made, and when work products will be developed for each phase or task of the work. Discuss your proposed Project Management

approach used to manage the project budget and avoid cost overruns, as well as the approach used to manage the schedule to keep the project from being delayed.

- **Detailed Scope of Work:** Provide a detailed proposed Scope of Work broken down by task and subtask for each phase of the work. The Contractor may expand or modify the Scope of Work included with this RFP as needed based on their experience and proposed approach. Include specific information relating to the work that defines the level of effort. Provide sufficient detail to demonstrate the work effort for each subtask. Note any key assumptions or exceptions as well as information or efforts that JCSD will need to provide in each applicable task. The Contractor may consider presenting to JCSD “Optional” tasks which go above and beyond those items listed in the proposal scope of work that improve and/or enhance the project.
- **Firm Qualifications:** Qualifications must show evidence of technical capability and experience in the key areas identified in the Scope of Work. The experience presented should be for a period covering the last five years. The Consultant shall also be familiar with any regulatory constraints or requirements, which will govern this project. Provide descriptions of at least five of the firm’s project team’s recent record of performance on similar projects, including project completion date or current status, budget, and schedule. Identify similarities between the key project elements of this project to the reference projects as well as project team members who worked on the reference projects. Include a discussion of such factors as key approaches, innovations, control of costs, and ability to meet schedule. Include a reference person from the agency for each reference project, including the name and a current telephone number, of a person familiar with your performance.
- **Conflicts/Contractual Issues:** Indicate if there are any personnel or organizational conflicts of interest. If there are none, then provide a statement to this effect. Provide a description of any exceptions requested to JCSD’s Contract to Perform Continuing Maintenance Work (Attachment A), including indemnity and insurance provisions. If there are no exceptions, a statement to that effect shall be included in the proposal.
- **Work Effort:** Provide estimated hours for each task by team member (with classification/title) required to complete each phase of the work. Also include estimated hours for any sub-consultants.

B. FEE PROPOSAL REQUIREMENTS

The attached Fee Proposal Form (Attachment “C”) must be used for all quotes. Bid prices shall include all labor, equipment, apparatus, material,

facilities transportation, insurance, taxes permits, shop drawings, overhead, profit, mobilization costs, incidentals, and any other costs necessary to furnish, deliver, install or perform work under the subject bid item in conformance with the plans, specifications, and permits complete.

4. SELECTION OF CONSULTANT

A. CRITERIA FOR SELECTION

Selection among the proposals received shall be based upon (but not necessarily in the order given) the following:

- Project Understanding and Approach
- Thoroughness of the proposed scope of work and realistic plan for completion of the project
- Reasonableness of the proposed project schedule, ability to commence work immediately after execution of the contract, and ability to complete the required work within the specified time
- Qualifications and experience of the project team, including appropriate professional registrations, based on work performed on similar projects, capacity of the team to handle all aspects of the project, and capability to manage the project
- Exceptions to JCSD's standard Contract to Perform Continuing Maintenance Work (Attachment A), taken by the Contractor

Each Contractor's Technical Proposal shall be evaluated and ranked based the technical criteria. Following the ranking of the proposals, the fee for the top ranked Contractor will be opened and reviewed for its reasonableness relative to the proposed scope of work. JCSD will then negotiate the final Scope of Work and fee estimate with the top ranked firm. If an agreement cannot be reached with the highest ranked firm, then negotiations will be terminated, and the firm will be informed in writing.

5. SCOPE OF WORK

Project background and a Scope of Work for this RFP are provided in Attachment B.

6. LIST OF ATTACHMENT AND REFERENCE DOCUMENTS

The following attachments are included in the RFP:

Attachment "A" - JCSD's Standard Contract to Perform Continuing
Maintenance Work

Attachment "B" - Scope of Work

Attachment "C" – Fee Proposal

The following documents will be available on the District web page
at: www.jcsd.us/business

ATTACHMENT A

JCSD STANDARD AGREEMENT

CONTRACT TO PERFORM CONTINUING MAINTENANCE WORK

1. Parties and Date.

This Contract is entered into this _____**th** day of _____, **2025**, between JURUPA COMMUNITY SERVICES DISTRICT (“JCSD”), an independent special district of the State of California, and _____ (“Contractor”), whose address is _____.

2. Recitals.

2.1 JCSD wishes to engage the services of Contractor to perform maintenance work in the form of permanent asphalt replacement services as described in the Request for Tasks and Services attached hereto as Exhibit “A.”

2.2 Contractor agrees to perform such work pursuant to, and in accordance with, the terms of this Contract, and has represented to JCSD that Contractor possesses the necessary licenses, skills, qualifications, personnel and equipment to perform such work.

2.3 The work to be performed by Contractor will be specifically described in one or more written Task Orders issued by JCSD to Contractor pursuant to this Contract in the form attached hereto as Exhibit “B.”

3. Term.

This Contract shall become effective on the date first approved and shall continue until **June 30, 2027**. However, JCSD may extend the Contract for up to one additional term of two years (for a total of up to four years) by providing Contractor with written notice of its election to do so at least thirty (30) days prior to the end of the preceding term.

4. Work to be Performed.

4.1 Contractor agrees to provide such work as may be assigned, from time to time, in writing by JCSD. Each such assignment shall be made in the form of a written Task Order in the form attached hereto as Exhibit "B." Each such Task Order shall include, but shall not be limited to, a description of the scope and location of the work to be performed by Contractor, the amount of compensation to be paid, and the mutually agreeable time of completion, and shall be signed by both JCSD and Contractor in advance of commencement of the work described in the Task Order.

4.2 Contractor may, at Contractor's sole cost and expense, employ such competent and qualified independent professional associates, subcontractors and consultants as Contractor deems necessary to perform each such assignment; provided, however, that Contractor shall not subcontract any of the work to be performed without the prior written consent of JCSD, which should not be unreasonably withheld.

5. Obligations of Contractor.

5.1 Contractor agrees to furnish all labor, tools and equipment necessary to complete the work described in each Task Order by the deadline for completion set forth in the Task Order. In the event that the work is not completed before the deadline date set forth in the Task Order, the parties hereto agree that Contractor shall pay \$300 per day for each calendar day of unexcused delay, recognizing that actual damages will be extremely difficult to determine. Contractor hereby guarantees that all work to be performed by it hereunder will be performed in a good and workmanlike manner.

5.2 Contractor shall furnish JCSD with labor and material releases from all subcontractors performing work on, or furnishing materials for, the job prior to final payment for any completed Task Order. If the total compensation to be paid to Contractor for the performance of any Task Order exceeds \$25,000, prior to commencement of any work required by that Task Order, Contractor agrees to furnish JCSD a Labor and Materials Payment Bond in the form provided by JCSD in the face amount equal to the total amount

to be paid for the performance of that Task Order. JCSD will reimburse Contractor for the documented actual cost of the premium for the Labor and Materials Payment Bond.

5.3 Copies of the prevailing rate of per diem wages for each craft, classification or type of worker needed to execute this Contract are available to interested parties upon request. Contractor agrees to pay such prevailing rates to each workman needed to execute the work required under this Contract and further agrees to comply with the penalty provisions of Section 1775 of the Labor Code in the event of its failure to pay prevailing rates.

5.4 Contractor shall pay travel and subsistence payments to each workman needed to execute the work, as such travel and subsistence payments are defined in the applicable collective bargaining agreements filed in accordance with Section 1773.8 of the Labor Code.

5.5 When Contractor employs workmen in an apprenticeable craft or trade, Contractor shall comply with the provisions of Section 1777.5 of the Labor Code with respect to the employment of properly registered apprentices upon public works. The primary responsibility for compliance with said section for all apprenticeable occupations shall be with Contractor.

5.6 Contractor is advised that eight (8) hours labor constitutes a legal day's work. Pursuant to Section 1813 of the Labor Code, Contractor shall forfeit a penalty of \$25.00 per worker for each day that each worker is permitted to work more than eight (8) hours in any one calendar day and forty (40) hours in any one calendar week, except when payment for overtime is made at not less than one and one-half (1-1/2) times the basic rate for that worker.

5.7 Contractor shall keep accurate payroll records available for inspection in accordance with the requirements of Labor Section 1776.

5.8 Contractor shall keep himself fully informed of all laws and regulations in any manner affecting the performance of the contract work and shall be responsible for obtaining all licenses and permits required to perform the work.

5.9 Contractor shall procure and maintain for the duration of the Contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees, or subcontractors.

Minimum Scope of Insurance

Coverage shall be at least as broad as:

- (a) Insurance Services Office Commercial General Liability coverage (occurrence Form CG 0001 or Claims Made Form CG 0002).
- (b) Insurance Services Office Business Auto Coverage form CA 0001, code 1 (any auto) or code 8, 9 if no owned autos.
- (c) Workers' Compensation insurance as required by the State of California and Employer's Liability insurance.

Minimum Limits of Insurance

Contractor shall maintain limits no less than:

- (a) General Liability: \$1,000,000 per occurrence for bodily injury, personal injury, and property damage. If Commercial General Liability insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.
- (b) Automobile Liability: \$1,000,000 per accident for bodily injury and property damage.
- (c) Employer's Liability: \$1,000,000 per accident for bodily injury or disease.

Deductible and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by JCSD. If possible, the Insurer shall reduce or eliminate such deductibles or self-insured retentions as respect JCSD, its officers, employees and volunteers; or the Contractor shall provide evidence

satisfactory to JCSD guaranteeing payment of losses and related investigations, claim administration and defense expenses.

Other Insurance Provisions

The General Liability and Automobile Liability policies shall be endorsed to contain the following provisions:

- (a) JCSD, its officers, employees and volunteers are to be covered as insured with respect to liability arising out of automobiles owned, leased, hired or borrowed by or on behalf of the Contractor; and with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts or equipment furnished in connection with such work or operations.
- (b) For any claims related to this project, the Contractor's insurance coverage shall be primary insurance as respect JCSD, its officers, employees, agents, and volunteers. Any insurance or self-insurance maintained by JCSD, its officers, employees, agent, or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.
- (c) Each insurance policy required by this clause shall be endorsed to state that coverage shall not be cancelled by the Insurer except after thirty (30) days prior written notice has been given to JCSD.

Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII if admitted. If Pollution Liability coverage is not available from an "Admitted" insurer, the coverage may be written by a non-admitted insurance company. A "Non-admitted" company should have an A.M. Best's rating of A:X or higher.

Verification of Coverage

Contractor shall furnish JCSD with endorsements effecting coverage required by this clause. The endorsements are to be signed by a person authorized by that Insurer to bind coverage on its behalf. All endorsements are to be received and approved by JCSD before work commences.

5.10 Contractor shall be responsible for all loss and damage which may arise out of the nature of the work agreed to herein, or from the action of the elements, or from any unforeseen difficulties which may arise or be encountered in the prosecution of the work until same is fully completed and accepted by JCSD. However, Contractor shall be responsible for damage proximately caused by an act of God within the meaning of Section 4150 of the Government Code only to the extent of five percent (5%) of the contract amount.

5.11 Contractor shall indemnify and hold harmless JCSD, its agents and employees, from and against all claims, damages, losses and expenses, including attorney's fees, arising out of or resulting from performance of work under this Contract and which are attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property, including the loss of use resulting therefrom, caused in whole or in part by any negligent or willful act or omission of the Contractor or anyone directly or indirectly employed by him or for whose acts he may be liable.

5.12 Contractor offers and agrees to assign to JCSD all rights, title and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. § 15) or under the Cartwright Act (Chapter 2 of Part 2 of Division 7 of the Business and Professions Code) arising from purchases of goods, services or materials pursuant to this Contract. Such assignment shall be made and become effective at the time JCSD tenders' final payment to Contractor, without further acknowledgment by the parties.

5.13 Contractor shall be responsible for securing and paying for all permits and licenses necessary to perform the work described herein.

5.14 If the work entails trenching of five (5) feet or more in depth, Contractor shall submit to JCSD, in advance of excavation, a detailed plan showing the design of shoring, bracing, sloping, or other provisions to be made for worker protection from the hazard of caving ground.

5.15 As required by Public Contract Code Section 7104, Contractor shall promptly, and prior to disturbance of conditions, notify JCSD of (a) any material discovered in excavation that Contractor believes to be a hazardous waste that is required to be removed to a Class I, Class II or Class III disposal site; (b) subsurface or latent physical conditions at the site differing from those indicated by JCSD; and (c) unknown physical conditions of an unusual nature at the site, significantly different from those ordinarily encountered in such contract work. Upon notification, JCSD will promptly investigate the conditions to determine whether a change order is appropriate. In the event of a dispute, Contractor shall not be excused from any scheduled completion date but will retain all rights provided by the contract or by law for resolving the dispute.

5.16 Pursuant to Labor Code Sections 1725.5 and 1771.1, Contractor and all subcontractors must be registered with the Department of Industrial Relations. Contractor shall maintain registration for the duration of the Contract and require the same of any subcontractors. This Contract is also subject to compliance monitoring and enforcement by the Department of Industrial Relations. It shall be Contractor's sole responsibility to comply with all applicable registration and labor compliance requirements.

6. JCSD's Responsibilities.

6.1 In consideration for the work to be performed by Contractor, JCSD agrees to pay Contractor as provided for in each Task Order. Each Task Order shall specify a total not-to-exceed sum of money and shall be as set forth on an exhibit to be attached to each Task Order issued to Contractor. JCSD shall reimburse Contractor for reasonable and necessary expenses incurred by Contractor in the performance of work for JCSD. Reimbursement shall be according to schedules set forth in each Task Order. Unless stipulated otherwise in the Task Order or otherwise approved in advance by JCSD in writing, Contractor shall not be compensated for any work rendered nor reimbursed for any expenses incurred in excess of those authorized in any Task Order.

6.2 Unless otherwise provided for in any Task Order issued pursuant to this Contract, payment of compensation earned shall be made in monthly installments within thirty (30) days after receipt of a detailed, correct written invoice describing, without limitation, the work performed, the time spent performing such work, the accumulated expenses, the hourly rate charged for labor and equipment, and the classification of individuals performing such work for the benefit of JCSD. Such invoices shall also include a detailed itemization of expenses incurred.

6.3 To the extent required by Section 4215 of the Government Code, JCSD shall compensate Contractor for the costs of locating and repairing damage to utility facilities not due to the failure of Contractor to exercise reasonable care and removing or relocating main or trunk line facilities not indicated in the plans with reasonable accuracy, and for equipment necessarily idled during such work. Contractor shall not be assessed liquidated damages for delay caused by failure of JCSD to provide for removal or relocation of such utility facilities.

6.4 JCSD will allow Contractor to substitute qualified securities in lieu of contract retentions as set forth in Government Code Section 4590.

7. Contractual Relationship.

It is expressly agreed that Contractor is an independent contractor, and neither Contractor nor any of its employees shall be deemed employees of JCSD. Contractor shall have full supervision over all workers on the job, including equipment, drivers, and operators, and neither JCSD nor any of JCSD'S agents shall be held responsible for any action of Contractor under this Contract. Should any question arise regarding the meaning or import of any of the provisions of this Contract or written or oral instructions from JCSD, the matter shall be referred to JCSD's engineer, whose decision shall be binding upon Contractor.

8. Assignment Forbidden.

Contractor shall not assign or transfer this Contract or any right, title or interest herein without the prior written consent of JCSD. If Contractor attempts an assignment of this Contract or any right or interest herein, JCSD may, at its option, terminate and revoke the Contract and shall thereupon be relieved from any and all obligations to Contractor or his assignee or transferee.

9. Termination.

This Contract may be terminated by JCSD at any time by giving Contractor seven (7) days advance written notice. In the event of termination by JCSD for any reason other than the fault of Contractor, JCSD shall pay Contractor for all work performed up to that time as provided herein. In the event of breach of the Contract by Contractor, JCSD may terminate the Contract immediately without notice, may reduce payment to the Contractor in the amount necessary to offset JCSD'S resulting damages, and may pursue any other available recourse against Contractor.

10. Dispute Resolution.

Any separate demand by Contractor for the payment of money or damages shall be resolved in accordance with Public Contract Code Sections 20104 et seq., if they apply. Copies of those sections are available upon request and by this reference are incorporated herein.

11. Attorney's Fees and Costs.

If any action is necessary to enforce or interpret the terms of this Contract, the prevailing party shall be entitled to recover from the losing party attorney's fees in an amount determined to be reasonable by the court, together with costs and necessary disbursements.

12. Notices.

Any notice required to be given under the terms of this Contract shall be sufficient and complete upon depositing the same in the United States mail, with postage prepaid and addressed as follows:

JCSD

Contractor

Jurupa Community Services District
11201 Harrel Street
Jurupa Valley, CA 91752
Attn: Keith Backus

Attn:

13. Counterparts.

This Contract shall be executed in two (2) counterparts, each of which shall constitute an original.

14. Certification of License.

Contractor certifies that as of the date of execution of this contract, Contractor has a current contractor's license of the classification indicated below Contractor's signature hereto.

IN WITNESS WHEREOF, each of the parties has caused this Contract to be executed the day and year first above written.

Contractor:

Jurupa Community Services District:

By:

By:

(Sign)

Chris Berch, P.E.
General Manager

Classification of Contractor's License & Number:

(Print)

Contractor's DIR #:

CERTIFICATION
LABOR CODE - SECTION 1861

I, the undersigned Contractor, am aware of the provisions of Section 3700 et seq. of the Labor Code which requires every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code, and I, the undersigned Contractor, agree to and will comply with such provisions before commencing the performance of the work of this Contract.

CONTRACTOR:

By: _____
(Sign)

(Print)

EXHIBIT "A"

REQUEST FOR TASKS AND SERVICES



COMMUNITY SERVICES DISTRICT

Proudly serving Jurupa Valley and Eastvale

Betty Folsom, President
Anthony Herda, Vice President
Kenneth J. McLaughlin, Director
Lupe R. Nava, Director
Bart Moreno, Director

TASK ORDER NO: _____

JURUPA COMMUNITY
SERVICES DISTRICT
11201 Harrel Street
Jurupa Valley, CA 91752

CONTRACTOR (Name and Address)

Labor and Material Payment Bond Amount:

Task Order Amount (or not to exceed):

NTE _____

Name of Contractor's liaison:

Liaison's phone number:

Liaison's fax number:

Project Description & Location:

Deadline for Completion: _____

JURUPA COMMUNITY
SERVICES DISTRICT:

CONTRACTOR:

(Company)

Recommended By: _____
(Initial)

(Sign)

Approved By: _____
(Sign)

(Print)

(Print)

(Title)

Date: _____

Date: _____

ATTACHMENT B

SCOPE OF WORK

Scope of Work

Background

JCSD was established in 1956 to provide sewer service to the Jurupa area. JCSD began providing water service in 1966 with the consolidation of the Jurupa Heights Water Company, La Bonita Mutual Water Company, and the Monte Rue Acres Mutual Water Company. JCSD expanded its service area west to an unincorporated area of the County, which is now the City of Eastvale, and expanded its scope of services to include streetlight maintenance, frontage landscape maintenance, graffiti abatement, and parks and recreation services.

Today, the JCSD service area covers 40.8 square miles of northwest Riverside County and includes the city of Eastvale and a majority of the city of Jurupa Valley. JCSD serves approximately 129,000 people and is governed by five elected Board of Directors.

Repair and maintenance of the facilities of the Jurupa Community Services District require excavations by District staff. Once subsurface work has been completed, the excavation is backfilled, compacted and an application of "temporary" asphalt material is applied. At a later date the temporary material is replaced with permanent asphalt.

The intent of the District is to provide funding for the replacement of these temporary patches on an on-going basis to meet City paving specifications, under an annual contract with an option to extend. Initially, provided quotes must be price-fixed from July 01, 2025 through June 30, 2027.

The excavations vary in size, the number of patches per site, and location throughout the District boundaries. This past year, the District had 350+ patches paved, with an expenditure of \$510K. The District's goal is to increase efforts in the proceeding years to address aging infrastructure, which will require more paving work.

The District will make every effort to cut to the limits of each patch prior to contractor replacement activities. On occasion, the District encounters large site damages requiring extensive asphalt replacement. In these instances, the costs described within the submitted bid sheet will be applicable plus any additional equipment charges necessary.

Project Overview and Objectives

JCSD's goal is to secure an annual on-call contract with paving contractors for various paving requirements throughout the District boundaries. Contractor shall meet all City of Eastvale & City of Jurupa Valley paving requirements and

specification. It is the intent of District Staff to attain a contract that supports a 2-year term with a 2-year extension option with one or more contractors.

Scope of Work

Task 1 Project Management

The following tasks are recommended. Be sure to explain in your proposal your approach to these tasks and include any other tasks you feel are pertinent to the successful completion of services. The Contractor shall pay all employees the prevailing wage as required when constructing facilities on a public agency construction job. Certified payroll shall be submitted on a monthly basis during the contract.

1. Scheduling

After notification of award and prior to start of any work, provide detailed scheduling of work and site locations. Upon receipt of a definitive patch list by the District, the Contractor will be required to complete all necessary work within 2-weeks of receiving the patch location list from the District or in a timely schedule approved by the City

2. Compliance with Governing Agencies

The requirements for applying permanent asphalt fall within the Cities jurisdictions and it is the proposing Contractor's responsibility to obtain and comply with the Cities conditions and specifications. It is also the proposing Contractor's responsibility to communicate and schedule all work with the District and the Cities Transportation Department Permits Division for inspections.

3. Variable Site Mobilization and Delineation

See Exhibit "A" for District map. A number of job sites might include multiple patches but the majority of locations are spread throughout the District boundaries. These locations also vary in traffic conditions so delineation will comply with the WATCH-MUTCD Manual and the Cities Improvement Standards and Specifications, Ordinance Number 461; Section 6 "Public Safety" (6.01 through 6.06) in the adopted Riverside County Standards and Specifications.

4. Site Clean-Up

Materials and equipment shall be removed from the site as soon as they are no longer necessary. Before the final inspection and at the end of each workday, the site shall be cleared of equipment, unused material, and rubbish so as to present a satisfactory clean and neat appearance.

5. Quote Sheet

The attached quote sheets must be used for all quotes. If other items of work are necessary, please account for them under one of the items detailed in the quotation sheet. Please be specific when describing costs for various square-foot amounts. Asphalt, concrete, and slurry square foot costs will not be calculated per site or per project but will be calculated per individual patch.

6. Contract to Perform Continuing Maintenance Work

The successful quote provider will enter into an agreement with the Jurupa Community Services District. A sample Contract to Perform Continuing Maintenance Work is attached for your review. Please note any exceptions to the agreement in your submittal.

7. Performance Period

The District intends to approach this project with a full commitment level. To avoid a \$300 a day liquidated damages assessment, the selected Contractor will be expected to complete all described patches within 2-weeks of receiving the patch location list from the District or in a timely schedule approved by the City. The District will provide a patch list on a regular basis and will include as many locations as can reasonably be completed within the City approved time period and maintain a minimum amount of total outstanding temporary asphalt patch locations.

8. Contractor's License

The classification of the Contractor's license required by the District to perform the work contemplated here shall be a Class "A" or C-12 L1.

ATTACHMENT C

FEE PROPOSAL

I. Asphalt Repairs

The majority of asphalt work will likely consist of small (2' x 5') patches. Other types of asphalt repairs will be medium (4' x 10') or large (8' x 12') patches, 36" manholes and 48" manholes, 2' wide water valves, street valve, manhole leveling and asphalt repair, seal coat and other work related to asphalt repairs, all in accordance with respective city requirements.

II. Concrete Repairs

Concrete work will typically consist of curb & gutter replacement, sidewalk panel replacement (4' x 6' and 4' x 12'), driveway approaches and rebar work, all in accordance with respective city requirements.

III. Average Workload

The typical average amount of weekly work assigned to the Contractor is six to ten (6 -10) project sites which, ideally, have a two-day turnaround for completion. A contractor's workload will include consecutive patchwork projects in neighborhoods exceeding 100 locations. The expectation is that work will be continuous until all patches are completed, ensuring efficiency and minimal disruption to the area.

IV. No Subcontracting

The Contractor will be responsible for self-performing the following services in-house (no subcontracting):

- Asphalt Paving
- Concrete (curb and gutter, sidewalk panels, driveway approaches, rebar work)
- Seal coat

V. Allowed Subcontracting

The Contractor will be responsible for the following work, but may use subcontractors:

- Striping
- Thermal
- Traffic Loops
- Saw Cutting
- Specialty or Patterned Concrete Work
- Road Slurry
- Rubberized Slurry
- Traffic control (Arterial streets, intersections)
- Other, as approved by the District

VI. REPAIR FACTORS

The work can potentially be assigned anywhere in a 40.8 square mile area, covering two cities. Success for this project is challenging on both a logistical and quality basis. The work must be finished within a reasonable time frame from start to completion to maintain compliance with District standards of customer service and safety. Each of the cities has its own regulations and specifications, which must be adhered to in all stages of the work, including traffic control, types of base and asphalt, depth of repair, etc. All work has to be completed to the satisfaction of the District and the responsible city inspector of the cities mentioned above.

Contractor will be expected to perform the following scope of work within a two- week period following notification of necessary repair:

1. Within two weeks of notification of necessary repairs, schedule with the District and the affected city.
2. Perform repair work to the satisfaction of the District staff and city regulations
3. Use proper traffic control devices and safety equipment per the District and city regulations.
4. Remove debris (asphalt, concrete, dirt, etc.) as necessary from work site.
5. The District will bring the excavation site to the bottom of the asphalt cement layer and compact the area to the required compaction as per the various cities. The Contractor will be responsible for removal of existing temporary patch and placement and compaction of the final asphalt cement.
6. Repair and replace asphalt in different size patches. This includes base paving using ¾" rock asphalt followed by a 1.5" and 2" grind(s) and cap using the city specified final asphalt mix, up to and including rubberized mix. Each site may differ (typical 1" over existing).
7. Repair/replace concrete gutters, curbs and sidewalk panels per the District and city specifications.
8. Crack seal and seal coating District facilities (2 pass minimum).
9. One (1) year warranty for material and installation.
10. Additional items may be added as necessary to each task order as site conditions require.
11. Subsidence repair
12. Installation of geofabric as needed

Contractor may be required to perform emergency services as needed with a **two-hour** mobilization response time. The Contractor must provide a 24-hour emergency contact number for District use after hours.

All construction as part of this contract shall be completed per the latest editions of the APWA Standard Specifications for Public Works Construction ("Greenbook") and the requirements and regulations as determined by the City having authority over the project site.

Exhibit C Fee Schedule

Company Name:

Work Order Description	Cost Basis	Unit Value	Unit Cost
1 Asphalt Paving	1-50 sq. ft	1 sq. ft.	/sq. ft.
2 Asphalt Paving	51-100 sp. Ft	1 sq. ft.	/sq. ft.
3 Asphalt Paving	101-250 sp. Ft	1 sq. ft.	/sq. ft.
4 Asphalt Paving	251-400 sq. ft	1 sq. ft.	/sq. ft.
5 Asphalt Paving	401 sq. ft +	1 sq. ft.	/sq. ft.
6 Asphalt Paving 1.5" grind only	1-50 sq.ft	1 sq. ft.	/sq. ft.
7 Asphalt Paving 1.5" grind only	51-100 sq.ft	1 sq. ft.	/sq. ft.
8 Asphalt Paving 1.5" grind only	101-250 sq.ft	1 sq. ft.	/sq. ft.
9 Asphalt Paving 1.5" grind only	251-400 sq.ft	1 sq. ft.	/sq. ft.
10 Asphalt Paving 1.5" grind only	401 sq.ft +	1 sq. ft.	/sq. ft.
11 Asphalt Paving 2" grind only	1-50 sq.ft	1 sq. ft.	/sq. ft.
12 Asphalt Paving 2" grind only	51-100 sq.ft	1 sq. ft.	/sq. ft.
13 Asphalt Paving 2" grind only	101-250 sq.ft	1 sq. ft.	/sq. ft.
14 Asphalt Paving 2" grind only	251-400 sq.ft	1 sq. ft.	/sq. ft.
15 Asphalt Paving 2" grind only	401 sq.ft +	1 sq. ft.	/sq. ft.
16 Concrete Repairs	1-47 sq.ft	1 sq. ft.	/sq. ft.
17 Concrete Repairs	48 sq.ft +	1 sq. ft.	/sq. ft.
18 Sidewalk Panel 4"	1-47 sq.ft	1 sq. ft.	/sq. ft.
19 Sidewalk Panel 4"	48 sq.ft +	1 sq. ft.	/sq. ft.
20 Driveway Approach Residential 6"	1-47 sq.ft	1 sq. ft.	/sq. ft.
21 Driveway Approach Residential 6"	48 sq.ft +	1 sq. ft.	/sq. ft.
22 Driveway Approach Commercial 8"	1-47 sq.ft	1 sq. ft.	/sq. ft.
23 Driveway Approach Commercial 8"	48 sq.ft +	1 sq. ft.	/sq. ft.
24 Parking Lot Slurry Seal (Guard Top) - Single Coat Application	1,000 sq.ft	1 sq. ft.	/sq. ft.
25 Parking Lot Slurry Seal (Guard Top) - Single Coat Application	10,000 sq.ft	1 sq. ft.	/sq. ft.
26 Slurry - Type 1	1,000 sq.ft	1 sq. ft.	/sq. ft.
27 Slurry - Type 1	10,000 sq.ft	1 sq. ft.	/sq. ft.
28 Slurry - Type 2 (Rubberized)	1,000 sq.ft	1 sq. ft.	/sq. ft.
29 Slurry - Type 2 (Rubberized)	10,000 sq.ft	1 sq. ft.	/sq. ft.
30 Striping (use crosswalk as assumption)	White/Yellow/Blue/Red	1 LF	/LF
31 Striping (use crosswalk as assumption)	Thermal	1 LF	/LF
32 Striping (use Lane Line as assumption)	White/Yellow/Blue/Red	1 LF	/LF
33 Striping (use Lane Line as assumption)	Thermal	1 LF	/LF
34 Install or Adjust Valve Can/Lid	Per Valve Can/Lid	1 ea.	/ea.
35 Raise or Repair 36-inch Manhole Ring and Cover	Per Manhole	1 ea.	/ea.
36 Raise or Repair 48-inch Manhole Ring and Cover	Per Manhole	1 ea.	/ea.
37 Curb and Gutter	1-10 LF	1 LF	/LF
38 Curb and Gutter	11-25 LF	1 LF	/LF
39 AC Berm	1-10 LF	1 LF	/LF
40 AC Berm	11-25 LF	1 LF	/LF
41 Class II Base	1,000 sq.ft	1 sq. ft.	/sq. ft.
42 Class II Base	10,000 sq.ft	1 sq. ft.	/sq. ft.
43 Crack Sealing	1,000 sq.ft	1 sq. ft.	/sq. ft.
44 Crack Sealing	10,000 sq.ft	1 sq. ft.	/sq. ft.
45 Emergency Response Upcharge-24 Hour Response	Percentage Above Standards Costs (assume standard time, not OT)	1 %	%
46 Traffic Loop Detector System		1 ea.	/ea.
47 Recess Plate	Per Each 8'x6' Plate	1 ea.	/ea.

- All asphalt prices are based on 4" minimum or 1" over existing thickness, whichever is more.
- All prices above in the sheet include collector traffic control in accordance with MUTCD/WATCH manual
- Arterial street pricing based on traffic control devices needed to comply with MUTCD/WATCH Manual.: arrow boards, intersections

MISCELLANEOUS PRICES

PROVIDE ARROW BOARD		\$_____PER DAY
TRAFFIC CONTROL		\$_____PER DAY
SAW CUTTING 4" DEEP	\$_____MINIMUM PLUS	\$_____PER LN.FT.
SAW CUTTING - BUSY STREET	\$_____MINIMUM PLUS	\$_____PER LN.FT.
ADDITIONAL THICKNESS SAWCUTTING		\$_____PER LN.FT.IN.
Traffic Control Plans (stamped by Traffic Engineer)		\$_____Per Page Fee